

**Worksession Meeting
Monday, January 7, 2013
7:30 pm
Municipal Building**

Meeting Minutes

Call to order– 7:32 pm

Roll Call – All were present; (CM Kennedy arrived at 7:36 pm)

Moment of Silence –

Pledge of Allegiance to the Flag of the United States of America

Approval of Agenda – motion by Mayor Goodall to accept the agenda as amended; all were in favor; motion carried.

Approval of Meeting Minutes – (12/28/2012) motion by CM Clarke to waive the reading and accept the meeting minutes; all were in favor.

Presentation – by Jay Bright, President of the Oxon Hill Fire Department discussed distribution of smoked and carbon monoxide detectors to the citizens in the Oxon Hill/Forest Heights area. On behalf of Forest Heights the Mayor gave the fire department a \$4,500 towards the purchase of smoke and carbon monoxide detectors for the citizens of Forest Heights.

Public Period –

Treasurer's Report – Mrs. Vaughn read the bank balances as of 1/4/2013 for all accounts and also provided a report of expenditures greater than \$1,000 for the month of December 2012.

Public Works Report – Mr. Mosley briefly discussion the various tasks his department is working on within the Town and at the Municipal Building.

Police Chief Report – Chief Russell gave the Town Council the stats for December 2012. He also distributed the code enforcement report on behalf of CEO Miller.

Town Administrator Report – Mr. Haefele gave discussed the WSSC issues within the Town; health insurance renewal for the town employees; SHA street issues; finalization goals for the Town; job descriptions for the town employees; upcoming meeting with Goode to review contract and complaint issues; repair that needs to be done at the entrance of the municipal parking lot; lien revenue the town is seeking for outstanding citations

Committee Reports – Ward I – None; Ward II – None; Ward III – None

Mayor's Report – gave a brief update about the property at 606 Modoc Lane, contract has been signed and sent to the realtor, the closing date has changed to March 21, 2013.

Legislation –

Resolution 01-13 Adopting a Town Safety Policy – tabled

Resolution 02-13 Adoption of Revised Rules of Order and Regulations for Public Meetings; motion by CM Clarke to waive the reading of Res. 02-13; all were in favor; motion by CM Clarke to accept Res. 02-13; vote (6) yes; (1) no; motion passes

Resolution 03-13 Approve the Town's application for an individual bond bill request to the 2013 Session of the Maryland General Assembly; read by Mayor Goodall; motion by CM Kennedy II to accept Res. 03-13; vote (7) yes; (0) no; motion passes

New Business – None

Adjournment – 11:48 pm – motion by CM Clarke; all were in favor

Bonita Anderson
Submitted by Town Clerk